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| --- | --- |
| **Waste Water Building Consent Application Checklist** **Form 2 (WW) (in conjunction with Form 2)** | Project N°: |
|  |
| Complexity: |
| **Project address:** |  |  |
| Date Received: |
|  |

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| --- | --- | --- | --- |
| **NB: The following is required on application in sufficient detail to show compliance with aspects of the District Plan and the New Zealand Building Code.****Additional information may be requested during processing of the application.** | **Supplied** | **N/A** | **Council** |
|  |
| **Online Application Form 2:** COMPLETED (ensure mandatory fields are completed) | [ ]  |  | [ ]  |
| **Plans and specifications:*** One copy of plans and specifications
 | [ ]  |  | [ ]  |
| **Application fee:** (GST Incl) For Building, alterations and other projects **See KDC** Fees and Charges **on website** **- (to be paid at time of lodgement):** | [ ] [ ]  |  | [ ] [ ]  |
| **Record of Title (Including schematic maps and any Consent Notices listed thereon, no older than 6 months)** * This must be supplied with all applications without exception.
* Sale and Purchase agreement accompanied by a Record of Title in the name of the current owner, as above, if applicable.
* Obtainable from Land Information New Zealand
 | [ ]  | [ ]  | [ ]  |

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| **SPECIFICATIONS** *(Information should include the following):* | **Yes** | **No** |
| Any Geotechnical Reports referred to in the Consent Notice/s on the Record of Title | [ ]  | [ ]  |
| Waste Water suitability report by a suitably qualified person. This would need to be done by a Chartered Professional Engineer if specified in the Consent Notice/s | [ ]  | [ ]  |
| Site plan detailing all structures on site | [ ]  | [ ]  |
| Floor plan/s of all structures to be services by the Waste Water system | [ ]  | [ ]  |
| Waste Water system layout indicating all elements of the wastewater design e.g. dispersal field and reserve, with setback distances from boundaries, surface cut-off drain, etc. This should be included on the site plan above | [ ]  | [ ]  |
| Completion of Kaipara District Council Waste Water Producer Statement for Effluent Systems (available on KDC website <https://www.kaipara.govt.nz/services/building-guidance-consents>), On-Site Wastewater Disposal Site and Soil Evaluation  | [ ]  | [ ]  |
| Secondary System certification (if Secondary), Operation and Maintenance Guide, and System Specifications | [ ]  | [ ]  |